Week 9 Informal Email assignment

Read the situation below:

You are going to write an advising email to a fellow student that will be moving into a student apartment in your city. This student doesn’t know the city and has no idea what the available facilities are. You have lived in this city quite a bit longer than she has and are asked to give advice. She wants to know:

* What the basic facilities in the city are and where they are located (think about supermarkets, bakeries, drugstores, etc.).
* What kind of activities are fun to do with friends?
* And what kind of advice you would give her in general for living in your city?

1. Write an advice email in Word for your fellow student in which you give advice about living in your city. Keep the following points in mind:   
   - TO: Emma Peters ([e.peters@hotmail.com](mailto:e.peters@hotmail.com));  
   - Use the structure discussed for an informal email advice;

b) If you are done with the email, submit it in ItsLearning (Communicatie 4 -> Bronnen -> Toetsen -> Week 9 – Informal Email assignment).